

ILLCIT DRUGS: SELLING OR USE

(Priority 2)

DEFINITION: Any pills or substance that may be illegal or controlled by law, or any "look alike drug" substance that are not properly labeled and packaged.

STEPS OF ACTION:

TEACHER/STAFF: (If you think you have witnessed a drug sale, usage, or possession.)

NOTIFY office/School Liaison Officer.

PROVIDE as much specific information as possible, and be prepared to put this information in writing.

OFFICE:

PRINCIPAL and/or School Liaison Officer will escort the student to the office with backpack, purse, books, and other possessions.

NOTIFY parents and have them come to school.

ENSURE that at least two adults are present at the meeting. Tell the student what is suspected and ask student to produce the drugs. If student denies or refuses, ask him/her to empty pockets and all other containers. If search yields nothing, all go to student's locker for a search.

If drug is found or sale witnessed:

TURN substance or information over to the police for lab analysis, and further investigation.

NOTIFY Parent/Guardian.

INFORM Superintendent.

If drug is not found or witnessed:

NOTIFY Principal and School Nurse, who will make an impairment assessment whether student is under the influence.

NOTIFY Parent/Guardian to come to school.