

## **ILLCIT DRUGS: SELLING OR USE**

(Priority 2)

**DEFINITION:** Any pills or substance that may be illegal or controlled by law, or any "look alike drug" substance that are not properly labeled and packaged.

### **STEPS OF ACTION:**

**TEACHER/STAFF:** (If you think you have witnessed a drug sale, usage, or possession.)

**NOTIFY** office/School Liaison Officer.

**PROVIDE** as much specific information as possible, and be prepared to put this information in writing.

### **OFFICE:**

**PRINCIPAL** and/or School Liaison Officer will escort the student to the office with backpack, purse, books, and other possessions.

**NOTIFY** parents and have them come to school.

**ENSURE** that at least two adults are present at the meeting. Tell the student what is suspected and ask student to produce the drugs. If student denies or refuses, ask him/her to empty pockets and all other containers. If search yields nothing, all go to student's locker for a search.

### **If drug is found or sale witnessed:**

**TURN** substance or information over to the police for lab analysis, and further investigation.

**NOTIFY** Parent/Guardian.

**INFORM** Superintendent.

### **If drug is not found or witnessed:**

**NOTIFY** Principal and School Nurse, who will make an impairment assessment whether student is under the influence.

**NOTIFY** Parent/Guardian to come to school.